

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: May 19, 2020

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 7:05 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tim Clark, Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter, in room 4 of Community Center with June Vogel Clerk along with 3 community members. Marion Janssen Treasurer in attendance via Zoom.us. There were also 32 other members of community in attendance via Zoom.us
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on prior to 7:00 pm on Monday, May 18, 2020.
5. **Remembering Tom Martens.** Moment of silence for Mr Martens for all of his contributions to our town.
6. **Introduction of June Vogel as our new Town Clerk.**
7. **Discussion /Action Items:**
 - a. **Town Savings Accounts – Is it necessary to have Town Supervisors on the savings accounts also?** When transactions occur are all 3 signatures required? No, as Marion transfers the funds. All supervisors are not needed on all savings account signature cards. Town Board has already approved the check that is being written for the expense with Marion taking funding and moving appropriately.
 - b. **Authorize a Town Cemetery savings account.** Motion by Cooper to authorize Treasurer to open a Town Cemetery savings; second Swenson. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.
 - c. **Need for a deputy Treasurer and Clerk prior to the establishment of a cemetery savings account.** Move to table Ritter; second Clark. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.
 - d. **Community Center cleaning before it opens and regular cleaning going forward.** Eric here from Clean As Can Be services. His was the only estimate received; two other cleaning services have not gotten back to Mr Cooper. Contract does not include clean degrease/change filters on hood. COVID 19 cleaning is available at an additional cost. Insured and will look into bonding. Invoicing discussed that can be adjusted so invoice can be approved at Town Board meeting with payment received in time. Review contract depending on use; ie Bingo (chairs/tables set up). Town crew continue to look at bathrooms daily. Proposal set up ala carte, can add or delete prior to signing contract. Discussion on room 5 (town offices), would not be cleaned. Regarding room 6 –the PrimeTimers do clean after their use, however use of room 6 is not 100% PrimeTimers. Brian and Eric will look at additional cleaning of pavilion, kitchen and 2 outside bathrooms; will address additional facilities separately. Yearly cleaning to include room 5 with someone on site. Potential day to complete weekly cleaning will be Tuesdays during the day. Salt remediation for 6 months. Motion by Cooper up to accept contract of up to \$15000 per year as presented to us from Clean As Can Be; second Ted. Discussion: Who supplies cleaning supplies. Clean As Can Be will use the town scrubber. If the town buys pads, Eric will keep it up and running, being the direct contact to Nassco. Consumables, paper and plastic, belong to Town. Solutions, rags, mop pads included by Clean As Can Be. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes. Will have to have a Special Town Board meeting to look at budget and figure out how to pay for this service.
 - e. **The Chairman of the SOB Committee has resigned. Appointment of a new Chairman.** Len Larsen resigned from Sexually Oriented Business committee and was the committee chair. No discussion from Sexually Oriented Business committee about replacement. A resignation letter not received by Mr Swenson regarding Len stepping down or who is next in line. Mr Cooper stating that given that Mr Ritter is going to talking with Atty, would make suggestion that Mr Ritter be the chair of the committee. Mr Ritter feels conflicted about chairing

Sexually Oriented Business committee. Sally Rueling and Leslie Hiller have agreed to co-chair together, otherwise Leslie Hiller will chair. Mr Cooper is wondering if a committee is needed, now that it is at the Town Board level. Sexually Oriented Business committee wants to serve as the role of a liaison between Town Board, Atty and public. Move to table item 7e and not make a decision tonight on replacing chairman on the Sexually Oriented Business committee by Ritter; second Cooper. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.

- f. **Consider SOB Committee's recommendation to hire Attorney Andrew Jones to write a SOB Ordinance for the Town.** Board was asked if they are comfortable using the initials SOB rather than Sexually Oriented Business on agenda, if that leads to any confusion by not spelling it out. Board comfortable moving forward but will spell it out in future agendas to avoid confusion. All supervisors received proposal from Atty Andrew Jones. Committee level has also reviewed it. Discussion with committee members to retain Atty Jones. From Board level, who is going to be contact with Atty Jones? Mr Ritter wants the board to be aware that when the committee made motion to seek approval from Town Board to hire this atty it was not a unanimous vote. Mr Ritter voted against it. Mr Ritter uncomfortable with this particular proposal which Mr Ritter discussed with committee. Sexually Oriented Business committee comfortable with the 2 ordinances that were brought forward that this atty wrote. Mr Ritter had a conversation with Atty Garbowicz in February, but wants Town Board, Sexually Oriented Business committee and town in general at what could be at what could be at stake. Mr Ritter would be willing to serve as point of contact with Atty Jones. Mr Ritter would obtain understanding of 2 stage approach with Atty Jones. Form a new district and land use for that district would include Sexually Oriented Businesses and then where on landscape is the zoning changed to create this? Mr Cooper asked if something could be accomplished quickly by changing alcohol control ordinance? Far more complex than the alcohol piece, lots of variables. Town of St Germain cannot prohibit Sexually Oriented Businesses from establishing, not legal. Rather put restrictions in place to make it difficult, deterrence. Marion Janssen asked if we obtain a moratorium so it gives time for Sexually Oriented Business to develop ordinance properly. Mr Cooper asked if a moratorium is not legally recognized in WI? Per Atty Garbowicz moratoriums have no statutory authority for a moratorium and is the first thing to be defeated. Mr Ritter will be asking Atty Jones his thoughts and if a moratorium should be explored/drafted. Mr Clark asked what the pushback was from committee in looking at the ordinances from Oneida County or Minocqua. What Mr Ritter recalled was every community is unique, didn't want a cookie cutter approach. Per Leslie Hiller, the concern was the Town Board, needing to hire an atty to get this done. Mr Cooper asked how many people moved out of area due to these businesses moving into communities and impact on tourism because of these businesses. Motion by Christensen to hire Atty Andrew Jones for the specific purpose to help develop Sexually Oriented Business ordinance for the Town of St Germain and any other related moratorium or other alternatives or recommendations from his office and have that communication funneled through Mr Ritter as a committee member and also a town supervisor; second by Swenson. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes. Mr Ritter authorized to contact the attorney and get recommendations. Will have to have a Special Town Board meeting to look at budget and figure out how to pay for this service.
- g. **Discuss plans on how to reopen Town properties for public usage, when should this happen and what additional responsibilities users will have concerning the usage of the property.** When can Lois start taking reservations for functions, baseball games? Outdoor recreation facilities should start opening up with some precautions. Indoor should be addressed separately. Lois to encourage use of common sense, safe practices, social distancing but we are not going to police it. Motion by Cooper to instruct DPW to open up town buildings and facilities at start of work day 05/22/2020 as their schedule allows; second Swenson. Discussion: Does DPW have time to open up facilities and do what is needed to open facilities? DPW will open up as they have time available, inside and outside. Will there be deep cleaning prior to opening? Clean As Can Be will be there as scheduled. By roll call vote: Mr Christensen yes, Mr Cooper yes, Mr Swenson yes, Mr Clark yes, Mr Ritter no. Passed 4:1 margin.
- h. **Consider a bidding process for the reroute of snowmobile/ATV/UTV trails on the Fern Ridge Property.** At last discussion talked about doing a reroute. Propose for a bid process to Forest Lane out to 155, no opposition from BoBoen or ATV. For safety would like to pursue this section to get bids. Will come back for a proposal for other section, east section going up to Bass Lake. Roughly half mile distance leading from hill on top of 155 to south side of Forest Lane. More than likely over \$5000 requiring a class 1 notice. The bid specs not ready at this time. Motion by Cooper to go out for bid for a reroute of snowmobile/ATV/UTV trail from

Forest Lane along south property lane to 155 on Fern Ridge property; second Ritter.
Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.

- i. **Appoint a permanent cemetery sexton.** Resolution SG20-05-03. Motion to adopt resolution Clark; second Ritter. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.
- j. **Proper etiquette Zoom meetings.** Use common sense. Make sure you mute, raise hand to talk so not over talking each other.
- k. **Review fireworks contract.** Move to table 7k until we have idea if Independence Day celebration and parade will happen by Cooper; second Clark. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.
- l. **Synchronizing employee pay periods down to two a month.** Motion by Cooper to allow the clerk to do her job the way she sees fit Cooper; second Ritter. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.
- m. **Consider recommendations from the Independence Day Committee to postpone parade and fireworks.** Committee met May 14th. The organizations that make this event work would rather not do it this year, uncomfortable about being involved due to Corona virus and safety/social distancing concern, not having volunteers/participants; optimistically favorable having something Labor Day with waiting until July to make that decision. Organization struggled and agonized over making this decision. Independence Day Committee recommendation to Town Board is to postpone Independence Day Celebration. Steve LaRiviere asking if town could just to a parade and what group of volunteers are needed? Without any level of organization can parade happen without volunteers/coordinator. If the event cannot be altered for June and not scheduled, cancellation of fireworks will cost the town \$3150.00. Mr Ritter suggested this is now at the board decision, without committee involvement. Penny Strom asked if the State will allow parade permit. Motion by Clark to table having parade and fireworks until beginning of June; second Cooper. Discussion none. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes. Tom will get parade application in to see if DOT will approve permit.
- n. **Repair of the collapsed septic tank for the Community Center.** Mr Harman has inspected and deemed the tank is shot. Replace the failed tank and if possible he will move it out from underneath blacktop and 6' into the yard so it does not get driven over. Per county need to do borings and determine if functional and not in need of replacement. Do to borings, replace tank around \$3000.00. If Septic tank fails has to come back and look at different proposal. Motion by Clark to have Harman Excavating replace tank and inspecting system; second Ritter. Discussion: Mr Cooper will have DPW block off that section of road at this time. By roll call vote: Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.
- o. **Accept Room Tax Budge from the Chamber of Commerce.** Check was approved, budget not turned in in January. Budget has been reviewed. Will there be an adjustment in budget for advertising due to Corona? Adjustment being worked on for this. Present in January projected, and at end of quarter present what is spent; listing the 5 categories. Motion by Ritter to accept the Chamber of Commerce 2020 room tax report as presented at this meeting and that the first release room tax revenues due the Chamber be released; second Cooper. Discussion: Penny Strom asked if she should request to be on January agenda or should the town put item on agenda. Chamber should be prepared to present, town to put on agenda. Mr Clark yes, Mr Swenson yes, Mr Cooper yes, Mr Christensen yes, Mr Ritter yes.

Short recess at 9:00 pm; readjourned 9:05 pm

8. Adjourn: Mr Christensen adjourned the meeting at 10:30 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor